



2025 ACKNOWLEDGED RETRAINER (PILOT) APPLICATION FORM

Instructions for completing the application form:

- Please complete all required fields and answers all questions. Incomplete applications will not be accepted
- If there isn't enough space on the application form for all of your information, please attach a separate sheet to the application form
- If you do not fully complete this application form correctly and follow the application process outlined in the [Terms and Conditions](#) for the Program, your application may not be eligible.

1. Personal Details

Title:	First Name:	Surname:	D.O.B
Residential Address:			Post Code:
Postal Address: (Only if differs from above residential address)			Post Code:
Contact Number:	Email:		
Full Stable Address (location of horses):			
Residential Status: Rent / Own (Please circle applicable)	If Renting, please advise details of property owners and/or agent:		

2. BUSINESS DETAILS

Company Structure

Is your retraining operation run under a company?	Yes / No	If Yes, do you own this company?	Yes / No
Company Name (if applicable)			
ABN (if applicable)		GST Registered (if applicable): Y / N	
Additional Details:			

Employment

Do you have any additional employment (outside of your retraining business)?	Yes / No	If Yes, is this Full Time or Part Time?	FT / PT
If Yes, please provide details: <ul style="list-style-type: none"> Type of work Employer Days/Hours worked Paid/Voluntary 			

Staff Details

Name		Role		FT / PT
Name		Role		FT / PT
Name		Role		FT / PT
Name		Role		FT / PT
Name		Role		FT / PT

Other Business Activities (aside from retraining)

Please specify:

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Insurance Details

	Company	Policy Number	Expiry Date	Coverage
Public Liability				
Professional Indemnity				
Workers Compensation (if applicable)				

Veterinary Practice Details

Vet Practice Name:	ABN/ACN:
Attending Vet Name:	Phone:
Address:	
Email:	

Farrier Details

Farrier Name:	ABN:
Address:	
Email:	Phone:

3. RETRAINING DETAILS

Sourcing OTT horses (circle as appropriate)

Directly from Trainers/Owners	Horse Sales	Internet Sales	Other (please provide details)
'Other' Details			

Retraining Disciplines (circle as appropriate)

Leisure / Trail Riding	Show Jumping	Dressage	Eventing
Polo	Pony Club / Riding Club	Showing / Hacking	Driving
Endurance	Western / Reining	Therapy	Other
Other (please give details)			

Rehoming History

Number of OTT Thoroughbreds and/or Standardbreds that you have retrained and rehomed in the past 12 months.	Number of Thoroughbreds: _____ Number of Standardbreds: _____
Details of OTT Thoroughbreds and/or Standardbreds that you have retrained and rehomed in the past 12 months. Please include the racing name(s) and identifying factors (i.e. brand and/or microchip).	
Please confirm that you have the capacity to retrain and rehome at least two OTT Thoroughbreds and/or Standardbreds during this 12 month Pilot Program.	Yes / No

Retraining Process (please describe your retraining process for OTT horses, using examples, including information on your rehoming process and associated arrangements i.e. contract of sale)

<p>If you have a horse in your care that is unsuitable to be retrained (e.g. temperament or soundness issues) how do you manage this scenario?</p>	
<p>Please tell us about your current business model and the arrangements you have with your clients.</p> <p>For example, do you take ownership of the horse to retrain and resell? Or are you paid by the client to retrain? Or use a mix of options?</p> <p>If the latter, how much do you charge per week to retrain a horse?</p>	

Retraining Facilities (Please provide an overview of the facilities available to you to retrain Thoroughbreds and/or Standardbreds, including the scale at which you operate and are planning to operate going forward. Photos of your facilities are to be included and attached to your application form).

4. EXPERIENCE

Ridden / Equine Experience and Qualifications

What is your Riding and/or Competition Experience and Achievements:

Do you hold any current memberships e.g committees, clubs, companies etc: (please list)

Are you a Qualified Coach - Level:

Discipline:

Do you receive regular coaching, if so, by Whom:

Discipline:

Do you hold any relevant Equine Qualifications and Education: Y / N
Please provide details:

Current Tasracing Licences/Registrations (if applicable)

Licence/Registration Type:

Licence/Registration Number:

Previous Tasracing Licences/Registrations (if applicable)

Licence/Registration Type:

Licence/Registration Number:

Why do you want to become a OTT Tasmania Acknowledged Retrainer in this Pilot Program?
(please provide a brief overview)

5. DECLARATIONS

<p>Have you ever been subject or an animal welfare or animal cruelty investigation by RSPCA or any other organization</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, please provide details:</p>
<p>Are you currently under any ban/restriction imposed by an Racing Authority or Racing Code</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, please provide details:</p>
<p>Have you ever been disqualified or refused a license, permit or registration by any Racing Authority or Racing Code</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, please provide details:</p>
<p>Have you, in the last 10 years been:</p> <ul style="list-style-type: none"> • Found guilty of a criminal offence? And/or • Imprisoned? And/or • Placed on parole 	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, please provide details:</p>
<p>Personal Bankruptcy and/or Company Insolvency:</p> <ul style="list-style-type: none"> • Have you, in the last 10 years, been declared bankrupt or insolvent? And/or • Do you currently have any bankruptcy action or proceedings pending against you? And/or • Has any company which you use as part of your training function/business, and/or which employs you as a Retainer, become insolvent (including: Voluntary Administration, Liquidation or Receivership)? 	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If Yes, please provide details:</p>

6. ACKNOWLEDGEMENTS

<p>Equine Welfare:</p> <p>I acknowledge that I:</p> <ul style="list-style-type: none"> (1) Support and promote equine welfare practices within the thoroughbred and harness racing industries; and (2) Align with the vision, mission and values of the Off The Track Tasmania Program and will support and promote the Off The Track Tasmania Program and its initiatives; and (3) Agree to notify Off The Track Tasmania of any equine welfare concerns that I may witness in relation to thoroughbred or standardbred horses. 	<p><input type="checkbox"/> Yes, I acknowledge</p> <p><input type="checkbox"/> No</p>
<p>National Police Record Certificate:</p> <p>In circumstances where Off The Track Tasmania sees fit, I consent to obtaining a National Police Record Certificate and providing it to Off The Track Tasmania (if requested by Off The Track Tasmania).</p>	<p><input type="checkbox"/> Yes, I acknowledge</p> <p><input type="checkbox"/> No</p>
<p>Personal Bankruptcy and/or Company Insolvency:</p> <p>After submitting this application, I acknowledge that I must inform Off The Track Tasmania within 7 days in writing to offthetrack@tasracing.com.au if:</p> <ul style="list-style-type: none"> (a) I am declared Bankrupt; and/or (b) A Company which I use as part of my training function/business, and/or which employs me as a retrainer, becomes insolvent (including Voluntary Administration, Liquidation or Receivership). 	<p><input type="checkbox"/> Yes, I acknowledge</p> <p><input type="checkbox"/> No</p>
<p>I confirm that I have read and agree to abide by:</p> <p>a) Tasracing's Code of Practice for Racehorse Welfare:</p> <p>https://tasracingcorporate.com.au/wp-content/uploads/2024/10/Code-of-Practice-for-Racehorse-Welfare-Approved-V1.1.pdf</p>	<p><input type="checkbox"/> Yes, I acknowledge</p> <p><input type="checkbox"/> No</p>

7. DECLARATION

PERSONAL INFORMATION PROTECTION STATEMENT

By completing and submitting your application you will be providing personal information to Tasracing Pty Ltd (Tasracing).

Tasracing will manage personal information you provide to it in accordance with the Personal Information Protection Act 2004 (Tas), other relevant laws which apply to Tasracing from time to time, and Tasracing's Privacy Policy.

A copy of Tasracing's Privacy Policy can be obtained from Tasracing or accessed at the following link - <https://tasracing.com.au/governance/privacy-policy>

Your personal information may be disclosed to third parties where it is permitted by law (or otherwise with your consent), including law enforcement agencies, courts and other organisations which are authorised to collect it.

Where you provide personal information which is "basic personal information" this may be disclosed to other public sector bodies where necessary, for the efficient storage and use of that information.

The personal information you provide in connection with your application will be used by Tasracing for the purpose of processing your application under Tasracing's 'Acknowledged Retainer Pilot Program' and ancillary purposes.

If you do not provide to Tasracing the personal information requested in the application process the main consequences for you is likely to be that Tasracing may not be able to process your application and/or your application may be considered invalid.

You have the right to access your personal information by request to Tasracing and you may be charged a fee for this service. If you consider any of the personal information held by Tasracing to be incorrect or not up-to-date, please contact Tasracing.

Tasracing can be contacted in one of the ways set out on its website (tasracing.com.au)

I, the applicant hereby:

Declare that all of the information in my application form, including any and all attachments, is true and correct. Acknowledge that Off The Track Tasmania may request further information from me in respect of this application and I agree to acceptance of site visitation by Off The Track Tasmania to conduct an inspection of my retraining property and facilities prior to office Acknowledgement; and

I consent to Tasracing and Off The Track Tasmania obtaining personal information about me from others and using and disclosing my personal information in accordance with its Privacy Policy:

<https://tasracing.com.au/governance/privacy-policy>.

Sign Here: _____ Date: _____

Identification <ul style="list-style-type: none"> • Colour copy of Drivers Licence (front and back); and • Colour copy of either of the following: <ul style="list-style-type: none"> ➤ Passport ➤ Birth Certificate 	Attached <input type="checkbox"/> Attached <input type="checkbox"/>
Equine Education / Relevant Qualifications (<i>if applicable</i>) <ul style="list-style-type: none"> • Certificates or qualifications as detailed in application 	Attached <input type="checkbox"/>
Resume <ul style="list-style-type: none"> • Please include a brief resume outlining your experiences with horses, your timeline of your working history, particularly with horses, to include <ul style="list-style-type: none"> ➤ Details of previous or current employer(s) ➤ If applicable, any experience within the racing industry ➤ Your experience with horse pursuits outside of the racing industry (e.g equestrian etc) 	Attached <input type="checkbox"/>
References – please provide written references from the following: <ul style="list-style-type: none"> • Licensed Trainer who you have previously retrained and rehomed retired horses from <ul style="list-style-type: none"> ➤ Providing Horse details ➤ Date of rehoming ➤ Outcome ➤ Experience of service provided • Rehoming – New Owners <ul style="list-style-type: none"> ➤ Horse Details ➤ Date of rehoming ➤ Details of new career ➤ Experience of service provided • Regular Veterinarian <ul style="list-style-type: none"> ➤ Their assessment on the overall health and wellbeing of horses in you care ➤ You are a regular ➤ You pay promptly and your accounts are up to date • Regular Farrier <ul style="list-style-type: none"> ➤ Their assessment on the overall health and wellbeing of horses in you care ➤ You are a regular ➤ You pay promptly and your accounts are up to date • Qualified Riding Instructor or coach you have trained with 	Attached <input type="checkbox"/> Attached <input type="checkbox"/> Attached <input type="checkbox"/> Attached <input type="checkbox"/> Attached <input type="checkbox"/>
Video Footage – please provide a short video of you riding a horse at all gaits (walk, trot, canter, jumping)	Attached <input type="checkbox"/>
Photos – please provide photos of your facility and where you will be retraining	Attached <input type="checkbox"/>

For Office Use Only:

Application Form Complete	Yes/No
Written Application Comments	
Property Visit Comments (if applicable)	
Riding Assessment Comments (if applicable)	
Overall Application Recommendation (Animal Welfare Officer)	

Chief Veterinary & Animal Welfare Officer Approval to Accept Application: Yes / No

Name (PRINT) : _____

Date: _____

Signature: _____